

West Midlands Regional Assembly Strategic Review Group

Terms of Reference

Aim

The aim of the Strategic Review Group is to maintain an overview of the Strategic Review Process ensuring that issues of overall strategic direction are addressed, specific actions are undertaken (for example review of Advantage West Midlands' Corporate Plan), that the various elements are fully integrated and to advise the Assembly.

Responsibilities

The main responsibilities of the Strategic Review Group are;-

- Identification of areas for detailed review and the mechanism to be used and preparation of the Annual Strategic Review Plan
- Discussion of Advantage West Midlands' Corporate Plan and approval of the Assembly's formal response
- Reviewing the strategic implications arising from the quarterly reporting mechanisms between Advantage West Midlands and Government Office West Midlands
- Involvement, as individual Members, in detailed reviews
- Discussion of Advantage West Midlands Annual Report
- Reporting to the full Assembly and Advantage West Midlands' Board in respect of the Strategic Review Process
- Monitoring outcomes from the Strategic Review Process
- Preparation of the Annual Report on the Strategic Review Process
- Engagement of partners and stakeholders in the Strategic Review Process and the involvement of the public as appropriate
- Commissioning of research to support the Strategic Review Process either independently on behalf of the assembly or jointly with other partners

Assembly Membership

This group has a key strategic role and as such the membership should reflect the sectoral and political balance of the Assembly. Therefore core membership of the group comprises of Assembly Members identified as follows:-

- 4 Local Authority Members nominated by WMLGA
- 1 Business Member nominated by West Midlands Business Council
- 1 Social and other Stakeholder Member nominated by the other Stakeholders Group

The Head of the Assembly Secretariat should also attend as an associate member. Additional Assembly members may also be requested to attend as associate members in order to provide additional expertise if required.

A quorum of three core members will be required to attend each meeting.

Associate Members

In order to ensure a co-ordinated approach the Group will also have a number of associate members, normally representatives from Advantage West Midlands and Government Office West Midlands.

Meetings

The Strategic Review Group will normally meet between two and four times a year.

Support will be provided by the Assembly Secretariat, predominantly by the Policy Officer with specific responsibility for Strategic Review