

**PRO FORMA FOR LOCAL PLANNING AUTHORITIES WITH
 RESPECT TO CONSULTATION ON REGIONALLY
 SIGNIFICANT PLANNING APPLICATIONS**

Reason why Planning Application is Regionally Significant?	
Planning Application Number.	
Date sent to Regional Assembly * and Case Officer name and email address to send acknowledgement of application.	
Date acknowledged by the Regional Assembly.	
21 day deadline or agreed extension date.	
Anticipated Planning Committee date.	
Target date for determination.	
Application details and supporting information on Council website? (Provide link if possible).	Yes / No
Reference and date of any previous correspondence with Regional Assembly on this site.	

*** If you have not had confirmation from the Regional Assembly that they have received receipt of the application within 5 working days then please contact them to establish why this is so.**

**DETAIL TO BE PROVIDED WITH RESPECT TO
CONSULTATION ON REGIONALLY SIGNIFICANT PLANNING
APPLICATIONS TO ENABLE A SUBSTANTIVE RESPONSE**

1. To the Regional Conformity Advisor:

- One complete copy of the application, supporting plans, reports and documents.

2. To the Regional Assembly:

- Application form
- Suitably scaled application plan
- Schedule of plans, reports and documents submitted with the application.
- Any Planning Statement
- Any Regeneration Statement
- Any Retail Assessment
- Any Transport Assessment
- Any Affordable Housing Statement
- Non-Technical Summary where application submitted with Environmental Statement.

Further copies of this form plus information on the issue of Conformity can be found on the Regional Assembly's website:

www.wmra.gov.uk > Planning > Regional Spatial Strategy > RSS
Conformity