

# **West Midlands Regional Assembly Business Plan 2005-06**

## **Progress Report April-September 2005**

### **Index**





**section A - Business Plan Progress Report**

**section B - Financial Tables**

**21 October 2005**

## **Business Plan Progress Report**

Each individual work strand of the Business Plan has been reviewed and the enclosed **WMRA Business Plan Progress Report (Work Strands)\*** includes a progress column using a symbol system to identify performance progress against the key actions/tasks. Performance monitoring is exception reporting.

	<b>TASK COMPLETED</b>
	<b>TASK ON TARGET</b> (we will deliver on time)
	<b>TASK OFF TARGET</b> (either we will be late or over budget)
	<b>NOT GOING TO HAPPEN</b>

An accompanying **Performance Exception Report** will provide a detailed explanation for those tasks identified as being 'Off Target' or 'Not Going To Happen'.

*\*The Corporate Governance Action Plan is also attached providing further detail for Work Strand 13.*

## **Financial Tables**

### **Table 1 – September 2005 Bid Report**

This report provides detail of actual expenditure for the first half of the year (April-September) set against the original budget and bid profile.

Data has been analysed as;

- The original budget and allocation across planning and non planning activity
- Actual Planning expenditure compared to budget profile and the identified variance
- Actual Non-Planning expenditure compared to budget profile and the identified variance

This is a report on all financial activity of WMRA, including that funded by other partners. Therefore, a further narrative is included in the table in respect of discrete ODPM funding, the amount of variance, and a brief explanation of the key variances.

### **Table 2 – September 2005 Virements**

A budget monitoring and review exercise was undertaken in preparation for this report and the outcome was that the full allocation of funding will be required and expended in the year, but already we have been able to identify some early virements to address changing demands.

Due to a combination of recruitment lagging and adjustments in respect of part time working, we have been able to vire some identified underspend on staffing to provide a nominal budget for legal support for RPB and additional funding for operational costs to meet increased insurances for planning indemnity and to support identified shortfall on other overheads.